

Board of Education

Stephanie Clark-Tanner

President

Jona Snyder

Vice President

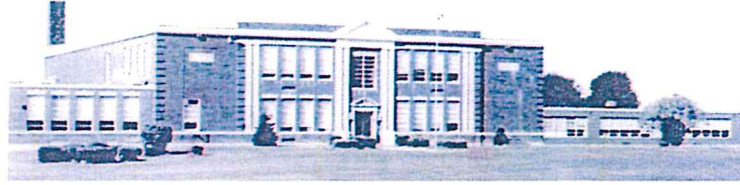
Jessica Clark

Michael Filipovich

Jennifer Lavoie

Brittany Rizzo

Steven Yancey



Madison Central School District

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

Michael Davis

Superintendent

Larry Nichols

Building Principal

Brian J. Latella

Elementary Principal

Melanie Brouillette

Treasurer

Tracey Lewis

District Clerk

BOARD OF EDUCATION
2019-2020 REORGANIZATIONAL MEETING

JULY 9, 2019
6:00 P.M. – LIBRARY

- I. Call to Order and Pledge – District Clerk
- II. Oath of Office
 - a. District Clerk
 - b. Superintendent
 - c. Newly elected members
 1. Jessica Clark
 2. Mike Filipovich
 3. Brittany Rizzo
- III. Election of 2019-2020 Board President and Oath of Office
- IV. Election of 2019-2020 Board Vice President and Oath of Office
- V. Appointment of District Officers
 - a. District Clerk – Tracey Lewis
 - b. District Treasurer – Melanie Brouillette – bonded at \$300,000
 - c. Deputy Treasurer - Larry Nichols – bonded at \$300,000
 - d. District Tax Collector – Laura Fuess
 - e. Internal Claims Auditor – Brian Latella
 - f. Extra-Classroom Activity Accounts – Tracey Lewis
 - g. Purchasing Agent – Melanie Brouillette / Alternate Michael Davis
- VI. Appointments
 - a. School Physician – Community Memorial Hospital
 - b. School Attorney – Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C., Hancock & Estabrook and Costello Cooney Fearon PLLC
 - c. Attendance Officer – Linda Wood
 - d. Independent Auditor – Mostert, Manzanero and Scott, LLP
 - e. Records Access Officer – Michael Davis
 - f. Records Management Officer – Melanie Brouillette
 - g. Representative to OMH (Tri County) School Boards Association – Jona Snyder, Alternate Stephanie Tanner
 - h. Representatives for District Contract Negotiations (2) – Mike Filipovich, Steve Yancey
 - i. Compliance Coordinator – Building Principal Larry Nichols
 - j. Dignity Act Coordinator – Building Principal Larry Nichols, Elementary Principal Brian Latella, Committee on Special Education Chairperson TBD, Guidance Counselor Michael Lee, and Counselor Rachel DiGeorge

- VII. Committee Appointments
- a. Committee on Special Education (CSE)
 - Parent or Person in Parental Relationship to the Student
 - Regular Education Teacher of the Student
 - Special Education Teacher of the Student
 - School Psychologist – Walter Owens
 - Chairperson/Administrator – Brian Latella
 - Subcommittee Chairperson – Michele Cotter
 - School Physician
 - Parent Member – Ms. Lori Hepburn
 - Other Persons Having Knowledge or Special Expertise Regarding the Student
 - Student, if appropriate
 - Office Assistant: Johanna Kaul

 - b. Committee on Pre-School Education (CPSE)
 - Parent or Person in Parental Relationship to the Student
 - Regular Education Teacher of the Student
 - Special Education Teacher of the Student
 - School Psychologist – Walter Owens
 - Chairperson/Administrator – Brian Latella
 - Subcommittee Chairperson – Michele Cotter
 - School Physician
 - Parent Member – Ms. Lori Hepburn
 - Other Persons Having Knowledge or Special Expertise Regarding the Student
 - Student, if appropriate
 - Office Assistant: Johanna Kaul
 - Early intervention Transition specialist, if appropriate
 - Representative from Madison County – Ms. Rosanne Lewis
 - Representative from Oneida County – Ms. Denise Slack

 - c. Acceptance to use Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/specedhelp/ihrs.

 - d. District Safety Team – see enclosed list
- VIII. Designations
- Asbestos Designee – Christopher Post
 - Official Depository – Key Bank, National Bank and Trust, Bank of America, Berkshire Bank, HSBC and First Niagara Bank
 - Investment Banks – Bank of America, Chase Bank, National Bank and Trust and MBIA (Class), New York Liquid Assets Funds (NYLAF), Citizens Bank, HSBC, Key Bank and First Niagara Bank
 - Official Newspaper – Oneida Daily Dispatch
 - Health Consortium Representative – Melanie Brouillette
 - Health Consortium Alternate Representative – TBD
 - Homeless Liaison – Larry Nichols
 - Worker’s Compensation Consortium Representative – Melanie Brouillette
 - Worker’s Compensation Consortium Alternate Representative - TBD

- IX. Authorizations
 - Payroll Certification – Melanie Brouillette
 - Conference Approval – Michael Davis
 - Petty Cash Funds – Melanie Brouillette
 - Signatures for all checks, deposits for all funds except Extra Classroom Activity – Melanie Brouillette / Alternate Larry Nichols
 - Signatures for Extra Classroom Activity – Michael Davis and Tracey Lewis / Alternate Larry Nichols
 - Budgetary Transfers – Michael Davis
 - Applications and Reports for Federal Funds – Michael Davis
 - School Lunch and Breakfast Claims and Applications – Will Cotter
 - Authorization to Suspend
 - a. Michael Davis - Superintendent
 - b. Larry Nichols – Building Principal
 - c. Brian Latella – Elementary Principal
 - Authorization for the use of the District Credit Card - Superintendent Michael Davis or his designee with a limit of \$2,500.00
- X. Adoption of Board Policies
- XI. Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2019-2020 school year.
- XII. Approval of Mileage Reimbursement Rate at the IRS variable rate
- XIII. Approval of Annual Reserve Report
- XIV. Approval of Annual Out of District Student Tuition of \$1,100.00 per year for 2019-2020
- XV. Substitute Rate of Pay as per the attached worksheet
- XVI. Adoption of Calendars
 - a. Board of Education Meetings
 - b. Establishment of Hours for Budget Vote and Election – Recommendation 12:00 Noon to 8:00 p.m. on May 19, 2020
- XVII. Appointment of Election Inspector and Clerks
 - a. Laura Fuess, Inspector
 - b. Barbara Andrews
 - c. Kathy Burns
- XVIII. Acceptance of Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch 2019-2020
- XIX. Approval of Extra-Curricular Organizations as listed on enclosed listing
- XX. Additional Authorizations
 - a. Retiree Drug Subsidy (RDS) Center Authorized Representative Verification – Lisa M. Decker as Authorized Representative
- XXI. Adjournment

2019-2020 Madison CSD

District-Wide Safety Team Membership

Jona Snyder, Board of Education Representative

Stephanie Tanner, Board Member

Michael Davis, Superintendent

Brian Latella, CSE Chair/Elementary Principal

Larry Nichols, Building Principal

Paul Perry, Agriculture Teacher

Joseph Burdick, Teacher

Matthew Bruno, Teacher

Maxine Thurston, Elementary Teacher

Jenn Rollins, Parent Representative

Student Council President

Student Representative

Melanie Brouillette, Treasurer

Lindsey Gallagher, School Nurse

Christopher Post, Maintenance

Deputy E. C. Howard, Madison County Sheriff

Deputy Alan Riley, Madison County Sheriff

Jack Angrisano, BOCES

Madison Central School Board of Education

Meeting Schedule for 2019-2020

All meetings begin at 6:30 pm

**Regular Meetings are 3rd MONDAY of each month and
Workshops are the 1st MONDAY of each month as listed unless noted**

July 9, 2019 – Reorganizational & Regular Meeting 6:00 pm & 6:30 pm – TUESDAY

July 22, 2019 - Special

August 19, 2019- R

September 16, 2019 - R

October 21, 2019 – R

November 18, 2019 - R

December 16, 2019 – R

January 27, 2020 – R

February 10, 2020 – R (2nd Monday)

March 2, 2020 - BW

March 16, 2020 – R

NO DATE AVAILABLE DUE TO VACATION - BW

April 21, 2020 – R & BOCES Vote – MANDATORY BOCES DATE

May 4, 2020 – Budget Hearing

May 19, 2020 – Budget Vote & R @ 7:30 pm – MANDATORY VOTE DATE

June 1, 2020 - W

June 15, 2020 - R

R – Regular Meeting

BW – Budget Workshop Meeting

W – Workshop Meeting

There will be an agenda planning meeting on the Monday before the week of each board meeting. The President and Vice President will be expected to attend this meeting with the Superintendent.

Madison Central School Board of Education

Meeting Schedule for 2019-2020

All meetings begin at 6:30 pm

Regular Meetings are 3rd Tuesday of each month and
Workshops are the 1st Tuesday of each month as listed unless noted

July 9, 2019 – Reorganizational & Regular Meeting 6:00 pm & 6:30 pm

July 23, 2019 - Special

August 20, 2019- R

September 17, 2019 - R

October 15, 2019 – R

November 19, 2019 - R

December 17, 2019 – R

January 21, 2020 – R

February 11, 2020 – R (2nd Tuesday)

March 3, 2020 - BW

March 17, 2020 – R

April 14, 2020 – BW – 2nd Tuesday due to vacation

April 21, 2020 – R & BOCES Vote

May 5, 2020 – Budget Hearing

May 19, 2020 – Budget Vote & R @ 7:30 pm

June 2, 2020 - W

June 16, 2020 - R

R – Regular Meeting

BW – Budget Workshop Meeting

W – Workshop Meeting

There will be an agenda planning meeting on the Monday before the week of each board meeting. The President and Vice President will be expected to attend this meeting with the Superintendent.

Madison Central School Board of Education

Meeting Schedule for 2019-2020

All meetings begin at 6:30 pm

**Regular Meetings are 3rd WEDNESDAY of each month and
Workshops are the 1st WEDNESDAY of each month as listed unless
noted**

July 9, 2019 – Reorganizational & Regular Meeting 6:00 pm & 6:30 pm – TUESDAY

July 24, 2019 - Special

August 21, 2019- R

September 18, 2019 - R

October 16, 2019 – R

November 20, 2019 - R

December 18, 2019 – R

January 22, 2020 – R

February 12, 2020 – R (2nd Wednesday)

March 4, 2020 - BW

March 18, 2020 – R

April 1, 2020 – BW

April 21, 2020 – R & BOCES Vote – MANDATORY BOCES DATE

May 6, 2020 – Budget Hearing

May 19, 2020 – Budget Vote & R @ 7:30 pm – MANDATORY VOTE DATE

June 3, 2020 - W

June 17, 2020 - R

R – Regular Meeting

BW – Budget Workshop Meeting

W – Workshop Meeting

There will be an agenda planning meeting on the Monday before the week of each board meeting. The President and Vice President will be expected to attend this meeting with the Superintendent.

Madison Central School Board of Education

Meeting Schedule for 2019-2020

All meetings begin at 6:30 pm

Regular Meetings are 3rd THURSDAY of each month and
Workshops are the 1st THURSDAY of each month as listed unless noted

July 9, 2019 – Reorganizational & Regular Meeting 6:00 pm & 6:30 pm – TUESDAY

July 25, 2019 - Special

August 22, 2019- R

September 19, 2019 - R

October 17, 2019 – R

November 21, 2019 - R

December 19, 2019 – R

January 23, 2020 – R

February 13, 2020 – R (2nd Thursday)

March 5, 2020 - BW

March 19, 2020 – R

April 2, 2020 – BW

April 21, 2020 – R & BOCES Vote – MANDATORY BOCES DATE

May 7, 2020 – Budget Hearing

May 19, 2020 – Budget Vote & R @ 7:30 pm – MANDATORY VOTE DATE

June 4, 2020 - W

June 18, 2020 - R

R – Regular Meeting

BW – Budget Workshop Meeting

W – Workshop Meeting

There will be an agenda planning meeting on the Monday before the week of each board meeting. The President and Vice President will be expected to attend this meeting with the Superintendent.

ANNUAL NEWS RELEASE - PUBLIC ANNOUNCEMENT

Madison Central School today announced a free and reduced price meal policy for area school children. Local school officials have adopted the following family eligibility criteria to assist them in determining eligibility:

**2019-2020 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS**

Free Eligibility Scale						Reduced Price Eligibility Scale					
Free Lunch, Breakfast						Reduced Price Lunch, Breakfast					
Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly	Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 16,237	\$ 1,354	\$ 677	\$ 625	\$ 313	1	\$ 23,107	\$ 1,926	\$ 963	\$ 889	\$ 445
2	\$ 21,983	\$ 1,832	\$ 916	\$ 846	\$ 423	2	\$ 31,284	\$ 2,607	\$ 1,304	\$ 1,204	\$ 602
3	\$ 27,729	\$ 2,311	\$ 1,156	\$ 1,067	\$ 534	3	\$ 39,461	\$ 3,289	\$ 1,645	\$ 1,518	\$ 759
4	\$ 33,475	\$ 2,790	\$ 1,395	\$ 1,288	\$ 644	4	\$ 47,638	\$ 3,970	\$ 1,985	\$ 1,833	\$ 917
5	\$ 39,221	\$ 3,269	\$ 1,635	\$ 1,509	\$ 755	5	\$ 55,815	\$ 4,652	\$ 2,326	\$ 2,147	\$ 1,074
6	\$ 44,967	\$ 3,748	\$ 1,874	\$ 1,730	\$ 865	6	\$ 63,992	\$ 5,333	\$ 2,667	\$ 2,462	\$ 1,231
7	\$ 50,713	\$ 4,227	\$ 2,114	\$ 1,951	\$ 976	7	\$ 72,169	\$ 6,015	\$ 3,008	\$ 2,776	\$ 1,388
8	\$ 56,459	\$ 4,705	\$ 2,353	\$ 2,172	\$ 1,086	8	\$ 80,346	\$ 6,696	\$ 3,348	\$ 3,091	\$ 1,546
Each Add'l person add	\$ 5,746	\$ 479	\$ 240	\$ 221	\$ 111	Each Add'l person add	\$ 8,177	\$ 682	\$ 341	\$ 315	\$ 158

SNAP/TANF/FDPIR Households: Households that currently include children who receive the Supplemental Nutrition Assistance Program (SNAP) but who are not found during the Direct Certification Matching Process (DCMP), or households that currently receive Temporary Assistance to Needy Families (TANF), or the Food Distribution Program on Indian Reservations (FDPIR) must complete an application listing the child's name, a valid SNAP, TANF, or FDPIR case number and the signature of an adult household member. Eligibility for free meal benefits based on participation in SNAP, TANF or FDPIR is extended to all children in the household. When known to the School Food Authority, households will be notified of their children's eligibility for free meals based on their participation in the SNAP, TANF or the FDPIR programs. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

Other Source Categorical Eligibility: When known to the School Food Authority, households will be notified of any child's eligibility for free meals based on the individual child's designation as Other Source Categorically Eligible, as defined by law. Children are determined Other Source Categorically Eligible if they are Homeless, Migrant, Runaway, A foster child, or Enrolled in Head Start or an eligible pre-kindergarten program.

If children or households receive benefits under Assistance Programs or Other Source Categorically Eligible Programs and are not listed on the notice of eligibility and are not notified by the School Food Authority of their free meal benefits, the parent or guardian should contact the school or should submit an income application.

Other Households: Households with income the same or below the amounts listed above for family size may be eligible for and are urged to apply for free and/or reduced price meals. They may do so by completing the application sent home with the letter to parents. One application for all children in the household should be submitted. Additional copies are available at the principal's office in each school. Applications may be submitted any time during the school year to William Cotter, Cook-Manager. Please contact William Cotter at 315-893-1878 ext. 110 with any questions regarding the application process.

Households notified of their children's eligibility must contact the School Food Authority if they choose to decline the free meal benefits. Households may apply for benefits at any time throughout the school year. Children of parents or guardians who become unemployed or experience a financial hardship mid-year may become eligible for free and reduced price meals or free milk at any point during the school year.

For up to 30 operating days into the new school year (or until a new eligibility determination is made, whichever comes first) an individual child's free or reduced price eligibility status from the previous year will continue within the same SFA. When the carryover period ends, unless the household is notified that their children are directly certified or the household submits an application that is approved, the children's meals must be claimed at the paid rate. Though encouraged to do so, the SFA is not required to send a reminder or a notice of expired eligibility.

The information provided on the application will be confidential and will be used for determining eligibility. The names and eligibility status of participants may also be used for the allocation of funds to federal education programs such as Title I and National Assessment of Educational Progress (NAEP), State health or State education programs, provided the State agency or local education agency administers the programs, and for federal, State or local means-tested nutrition programs with eligibility standards comparable to the NSLP. Eligibility information may also be released to programs authorized under the National School Lunch Act (NSLA) or the Child Nutrition Act (CNA). The release of information to any program or entity not specifically authorized by the NSLA will require a written consent statement from the parent or guardian.

The School Food Authority does, however, have the right to verify at any time during the school year the information on the application. If a parent does not give the school this information, the child/children will no longer be able to receive free or reduced price meals (free milk).

Foster children are eligible for free meal benefits. A separate application for a foster child is no longer necessary. Foster children may be listed on the application as a member of the family where they reside. Applications must include the foster child's name and personal use income.

Under the provisions of the policy, the designated official will review applications and determine eligibility. If a parent is dissatisfied with the ruling of the designated official, he/she may make a request either orally or in writing for a hearing to appeal the decision. Michael Davis, Superintendent, whose address is 7303 State Route 20, Madison, NY, has been designated as the Hearing Official. Hearing procedures are outlined in the policy. However, prior to initiating the hearing procedure, the parent or School Food Authority may request a conference to provide an opportunity for the parent and official to discuss the situation, present information, and obtain an explanation of the data submitted in the application or the decisions rendered. The request for a conference shall not in any way prejudice or diminish the right to a fair hearing.

Only complete applications can be approved. This includes complete and accurate information regarding: the SNAP, TANF, or FDPIR case number; the names of all household members; on an income application, the last four digits of the social security number of the person who signs the form or an indication that the adult does not have one, and the amount and source of income received by each household member. In addition, the parent or guardian must sign the application form, certifying the information is true and correct.

Beginning July 1, 2019 in New York State, children approved eligible for reduced price meals will receive complete reimbursable breakfast and lunch meals at no charge.

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2019-2020

Extra Classroom Activities

Class of 2019

Class of 2020

Class of 2021

Class of 2022

Class of 2023

Band

Chorus

Drama

FFA

Foreign Club

Library Club

MADKA

Mathletics

National Honor Society

SADD

Student Council

Technology Club